

Dear Assistant Counselor Applicant,

Winter 2010

Thank you for considering spending a portion of your summer at Camp Henry as an Assistant Counselor. Camp Henry has a long and important tradition of having outstanding Assistant Counselors. Many of our summer staff members started serving Camp Henry as Assistant Counselors.

As an Assistant Counselor you will be asked to challenge your leadership potential and to serve as a positive role model for hundreds of campers. We hope that YOU will become the future leaders for Camp Henry! This is your opportunity to increase your skills and prepare for what we do best at Camp Henry, taking care of our campers and giving them the best week of their summer, if not their lives.

All applicants that are offered the opportunity to serve as Assistant Counselors will be expected to participate in the Assistant Counselor Training Week – June 20th – 26th. After completing the training week, Assistant Counselors typically volunteer throughout the summer for 1 – 2 weeks, with opportunities to assist with many different program areas at camp.

To follow, please find a 2010 Assistant Counselor Application. Please complete the application and return it to:

Assistant Counselor Application
Camp Henry
47 Jefferson
Grand Rapids, MI 49503

Once we receive your completed application we will connect with you to begin scheduling for this summer. Scheduling priority will be given to applicants that have submitted applications prior to March 1st. Thank you once again for your interest in Camp Henry. We look forward to hearing from you!

Sincerely,

Jake

Jeff Jacobs
Summer Camp Director
Camp Henry ~ Newaygo, MI
(231) 652-6472 ext. 6 office
(231) 652-9462 fax
jake@campheny.org
www.campheny.org

Camp Henry provides life changing experiences for all in a Christian environment.

"Changing the world one person at a time!"

CAMP HENRY
Assistant Counselor Application 2010

Thank you for considering serving Camp Henry this summer and for taking the time to complete this application. Our application has been designed to help us gather some necessary information as well as to allow you to express and present yourself through your responses to the following questions. Thank you in advance for being willing to share a part of who you are through this process.

Name _____ Home Phone _____

Home Address _____

E-Mail Address _____

Age this Summer _____ Date of Birth _____

Do you have any physical or mental conditions or diseases which would prevent you from performing, or would limit your performance of, the type of work being applied for or might endanger campers or staff?

If yes, please explain: _____

Write a brief statement about your camping experiences (camper, volunteer, staff, family/personal trips, etc.). _____

Your Favorite Quote: _____

List your talents, hobbies, and interests that will help make you a quality staff member.

How did you hear about Camp Henry? _____

Describe your experience working/volunteering with children. _____

Please select some words or phrases that describe your ideal work environment? _____

Church or Religious Affiliation: _____

How active/intentional are you in your current faith journey? _____

What characteristics do you look for in a role model? _____

What do people like best about you? _____

What would you like to learn or how would you like to grow this summer? _____

Is there anything else you would like to share about yourself? _____

Please indicate which weeks you are available:

- | | | |
|---|--|---|
| <input type="checkbox"/> June 20 th (Required) | <input type="checkbox"/> July 11 th | <input type="checkbox"/> August 1 st |
| <input type="checkbox"/> June 27 th | <input type="checkbox"/> July 18 th | <input type="checkbox"/> August 8 th |
| <input type="checkbox"/> July 5 th | <input type="checkbox"/> July 25 th | |

As a staff member, you will have great influence on the kind of camping experience the campers will enjoy. Staff members have a huge responsibility! It will be your job to welcome & get to know campers, to encourage participation in the camp programs, and to handle concerns campers may have. You will be responsible for the safety, physical, emotional and spiritual, of each child under your care. Being a member of the summer camp staff is a very rewarding and memorable job, requiring dedication, commitment and hard work. Please read the following expectations we have our staff.

Camp Staff Member Commitment Statement:

If chosen as a Camp staff member, I will commit to the following beliefs and responsibilities of being a quality camp staff member.

- I will make the physical and emotional safety of campers my number one priority
- I will take care of myself so that I can provide a great summer camp experience for campers
- I will be a positive Camp Henry staff member in attitude and action
- I will strive to set an effective & positive Christian example for all campers
- I will remain drug and alcohol free while at Camp Henry
- I will follow and support all of the policies of Camp Henry
- I will work hard to meet or exceed parent expectations for their children’s summer camp experience
- I will represent Camp Henry and Westminster Presbyterian Church in a positive light
- I will laugh out loud, play hard, and attempt to be the biggest kid at camp on a daily basis

I hereby certify that the information provided is truthful and accurate. I understand that it is pertinent to any agreement I may enter with Camp Henry. I further understand that the camp will conduct a thorough background check prior to my being offered a position, which may include official driving records, sex offender registry, and/or criminal record checks. I certify that I have never been convicted of an offense other than a minor traffic violation. I understand that as a Camp Henry staff member, I am expected to cooperate with the Summer Camp Director & staff, and support all camp rules.

Signature of Applicant _____ Date Submitted _____

REFERENCES

The reference section is an important part of the application. We often call your references, so please include both home and work phone numbers when possible.

CHARACTER REFERENCES These references should include your Teachers, Clergy, Counselors you have worked with in the past, Community Leaders, Neighbors, etc. (No personal friends or family members.)

	<u>REFERENCE NAME</u>	<u>RELATIONSHIP TO YOU</u>	<u>PHONE (w)</u>	<u>PHONE (h)</u>
<input type="checkbox"/> 1.
<input type="checkbox"/> 2.
<input type="checkbox"/> 3.

The State of Michigan requires Camp Henry to have three written references on file. We are asking that you give one of the enclosed Recommendation Forms to 3 references. When possible, please have your references mail their recommendations directly to Camp Henry.

(over please)

SHORT NARRATIVE

Please take a few minutes to complete this section. Of course, there is no one right answer to this narrative question. Your response may be typed or hand written, in cursive or printed, in pen, pencil or crayon - whatever works best for you. Please limit your response to less than two full pages. Once again, thank you for taking the time to share a part about you through your response.

What has motivated you to take the time to complete this application? Why do you want to serve as an Assistant Counselor this summer? In what ways would you hope to serve campers and Camp Henry as an Assistant Counselor?

ASSISTANT COUNSELOR RECOMMENDATION FORM

APPLICANT'S NAME

DIRECTIONS: This form should be filled out by a Teacher, Clergy, Employer, Community Leader, Neighbor, etc. (No personal friends or family).

Thank you for taking the time to complete this recommendation form. Please answer the statements below with the following scale in mind:

- 1 Strongly Agree
- 2 Agree
- 3 Undecided
- 4 Disagree
- 5 Strongly Disagree
- 6 No opportunity to observe

STATEMENTS: In my opinion the applicant –

- 1 2 3 4 5 6 - is a positive and energetic person
- 1 2 3 4 5 6 - is a sensitive and caring person
- 1 2 3 4 5 6 - is responsible, dedicated, and hard working
- 1 2 3 4 5 6 - works well with children
- 1 2 3 4 5 6 - is open-minded and flexible
- 1 2 3 4 5 6 - will enjoy an outdoor and camping experience
- 1 2 3 4 5 6 - has excellent verbal and written communication
- 1 2 3 4 5 6 - is the type of person I would want my child to have as a role model and staff member.

COMMENTS: Your additional comments are often very helpful in making decisions.

.....
.....
.....

Please complete and return as soon as possible to:
Camp Henry
Attention: Assistant Counselor Recommendation
47 Jefferson SE
Grand Rapids, MI 49503

Name: _____
Occupation: _____
Address: _____
Phone: _____

Signature: _____

ASSISTANT COUNSELOR RECOMMENDATION FORM

APPLICANT'S NAME

DIRECTIONS: This form should be filled out by a Teacher, Clergy, Employer, Community Leader, Neighbor, etc. (No personal friends or family).

Thank you for taking the time to complete this recommendation form. Please answer the statements below with the following scale in mind:

- 1 Strongly Agree
- 2 Agree
- 3 Undecided
- 4 Disagree
- 5 Strongly Disagree
- 6 No opportunity to observe

STATEMENTS: In my opinion the applicant –

- 1 2 3 4 5 6 - is a positive and energetic person
- 1 2 3 4 5 6 - is a sensitive and caring person
- 1 2 3 4 5 6 - is responsible, dedicated, and hard working
- 1 2 3 4 5 6 - works well with children
- 1 2 3 4 5 6 - is open-minded and flexible
- 1 2 3 4 5 6 - will enjoy an outdoor and camping experience
- 1 2 3 4 5 6 - has excellent verbal and written communication
- 1 2 3 4 5 6 - is the type of person I would want my child to have as a role model and staff member.

COMMENTS: Your additional comments are often very helpful in making decisions.

.....

.....

.....

Please complete and return as soon as possible to:
 Camp Henry
 Attention: Assistant Counselor Recommendation
 47 Jefferson SE
 Grand Rapids, MI 49503

Name: _____
 Occupation: _____
 Address: _____

 Phone: _____

Signature: _____

ASSISTANT COUNSELOR RECOMMENDATION FORM

APPLICANT'S NAME

DIRECTIONS: This form should be filled out by a Teacher, Clergy, Employer, Community Leader, Neighbor, etc. (No personal friends or family).

Thank you for taking the time to complete this recommendation form. Please answer the statements below with the following scale in mind:

- 1 Strongly Agree
- 2 Agree
- 3 Undecided
- 4 Disagree
- 5 Strongly Disagree
- 6 No opportunity to observe

STATEMENTS: In my opinion the applicant –

- 1 2 3 4 5 6 - is a positive and energetic person
- 1 2 3 4 5 6 - is a sensitive and caring person
- 1 2 3 4 5 6 - is responsible, dedicated, and hard working
- 1 2 3 4 5 6 - works well with children
- 1 2 3 4 5 6 - is open-minded and flexible
- 1 2 3 4 5 6 - will enjoy an outdoor and camping experience
- 1 2 3 4 5 6 - has excellent verbal and written communication
- 1 2 3 4 5 6 - is the type of person I would want my child to have as a role model and staff member

COMMENTS: Your additional comments are often very helpful in making decisions.

.....
.....
.....

Please complete and return as soon as possible to:
Camp Henry
Attention: Assistant Counselor Recommendation
47 Jefferson SE
Grand Rapids, MI 49503

Name: _____
Occupation: _____
Address: _____
Phone: _____

Signature: _____